

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS**

**BOARD MEETING MINUTES
November 15, 2005**

DATE: November 15, 2005

LOCATION: Central Conference Room
122 Northern Ave.,
Gardiner, Maine

TIME SCHEDULED: 9:00 a.m.

TIME CALLED TO ORDER: 9:05 a.m.

TIME ADJOURNED: 1:00 p.m.

MEMBERS PRESENT:

William Bisson, Architect
Robert Armitage, Architect
Melvin Braverman, Public Member
Lori White, Interior Designer
Janet Hansen, Architect
Claire Hunt, Public Member
Terrence DeWan, Landscape Architect
Cinderella Norris, Architect

MEMBERS ABSENT:

R. Michael Pullen, Architect

OTHERS PRESENT:

Carol Leighton, Administrator
Robert Perkins, A.A.G.
Kim Baker-Stetson, Licensing Clerk
Susan Greenlaw, Board Clerk

CALL TO ORDER

The meeting was called to order by Terrence DeWan at 9:05 a.m.

AGENDA MODIFICATIONS

A motion was made by Melvin Braverman to add the following to the agenda; seconded by Claire Hunt. Unanimous.

- William Rockwell, interview candidate – rescheduled to January 17, 2006
- Requests for reinstatement
- MSLA – meeting with Board

OLD BUSINESS

Action on Minutes of September 20, 2005 Meeting

A motion was made by Claire Hunt to approve the minutes of the September 20, 2005 meeting as written; seconded by Melvin Braverman. Unanimous.

Action on Tabled Applications/Items

No items for review.

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS**

**BOARD MEETING MINUTES
November 15, 2005**

NEW BUSINESS

Complaint Officer's Report

#ARC-023: A motion was made by Claire Hunt to dismiss upon finding no violation of Board statutes or rules and issue a Letter of Guidance to the licensee to exercise reasonable care and attention to details in terms of the underlying physical conditions of the property, i.e. setbacks, and client expectations and feedback concerning changes with regards to the scope of the project; seconded by Terrence DeWan. Bisson, Braverman, DeWan, Hansen, Hunt, Norris, and White voted in the affirmative; none opposed; Armitage abstained. Motion carried.

Administrator's Report

Nothing to report.

Interviews

NAME	RECIPROCITY/EXAM	LICENSE TYPE	ACTION
Jeff Pelletier	Exam	Landscape Architect	Approved. Motion: Hunt Second: DeWan Unanimous.
William Rockwell	Reciprocity with NY	Architect	Rescheduled to January 17, 2006
Tobias Gabranski	Reciprocity with NY	Architect	Did not attend.
Scott Pakulski	Re-qualify for exam	Architect	Approved. Motion: Hansen Second: Braverman Unanimous.
Nicholas D'Angelo	Exam	Architect	Approved. Motion: Braverman Second: Norris Unanimous.
Susan Cherbuliez	Reciprocity with NY	Landscape Architect	Approved. Motion: DeWan Second: White Unanimous.

Correspondence

Nothing for review.

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND INTERIOR DESIGNERS**

**BOARD MEETING MINUTES
November 15, 2005**

Review and Action on Applications

Thomas Hartman/Bruce Coldham: Terrence DeWan recused and left the room. A motion was made by Claire Hunt to accept the Consent Agreements as presented; seconded by Lori White. Bisson, Braverman, Hansen, Hunt, Norris, and White voted in the affirmative; none opposed. Motion carried.

DeWan rejoined the meeting.

A motion was made by Claire Hunt to approve Thomas Hartman's and Bruce Coldham's applications for licensure; seconded by Lori White. Unanimous.

Reinstatement Requests

Kenneth D. Narva (license expired 6/30/05): A motion was made by Lori White to grant reinstatement pending receipt of NCARB certificate; seconded by Cinderella Norris. Unanimous.

Daniel L. Garte (license expired 6/30/05): A motion was made by Claire Hunt to waive exam and interview and grant reinstatement pending receipt of appropriate application and fees; seconded by Terrence DeWan. Unanimous.

Rules Discussion – Review Draft

Members were provided with draft rules. Jeffrey Frankel, Staff Attorney, discussed the draft with the Board. The morning portion of the January 17, 2006 meeting will be dedicated to an in depth review and discussion of the draft.

Next Meeting Scheduled for January 17, 2006

OTHER BUSINESS

Members of the Maine Society of Landscape Architects (MSLA) want to meet with the Board in January to discuss moving to a practice act. They will be notified to submit their request in writing.

ADJOURN

Being no further business, the meeting adjourned at 1:00 p.m.